

Minutes
FA Executive Committee Meeting
SCC Faculty Association
Executive Committee Meeting SCC Faculty Association
Date and Time: 12-6-2022 @ 6:00PM
Place: Zoom
Address is: The Cloud

Present: Hildy Dickinson, Jane Bock, Ryan Sullivan, Kirby Taylor, Tyler Lyhane, Susan Pallas-Duncan, Vicki Wooton, Linda Hartman, Teresa Hruza, Tammie Lang, Bob Redler, Lane Yocum, Tammy Zimmer

Absent: Mike Stalker

Call to Order: The meeting was called to order at 6:05 PM.

Corrections or Additions to Agenda: Vicki made motion to accept agenda, Jane seconded, motion carried.

Approval of Minutes: motion to approve by Jane, seconded by Vicki motion carried.

Treasurer's Report: Susan report was emailed out. Not a lot of activity.

Approval of Treasurer's Report's: motion to approve by Jane, seconded by Bob, motion carried.

Representative to the Board Report: Linda reporting:

Board of Governor's met Tuesday, November 15, 2022 on the Beatrice Campus at 1:00
A work session was held in conjunction with the regular meeting.

Topics of interest:

- New/Revised College policies presented by Shawna Herwick
 - Revisions based on need to distinguish between what is policy and what is procedure
 - Previously what was in the College Handbook is now primarily in policy/procedure
 - Some divisional handbooks (i.e. Instructional Handbook, Distance Learning) will be reviewed/addressed in 2023
 - Some divisional handbooks (i.e. Purchasing Handbook) is now in college policy/procedure
 - Work will begin to identify gaps in Policy and Procedures
 - Board members were asked to submit comments to Shawna and revised drafts were shared with board today (12/6) for Dec. meeting
 - Revisions to review included most of the following policy/procedures:
 - Section C (Educational Services)
 - Section D (Fiscal Management)
 - Section E (Personnel)

- Athletics (see PPT that Brett Bright shared earlier this week)
- Program new credentials presented by Bev Cummins
 - Several new stackable certificates
 - Proposals presented were from BSAD, INFO, DDRT, Electrical, Precision Machining, and A& S (for Psychology AA)
- Tuition and Fees were discussed. These need to be set in December for new student planning
 - 17% of general fund revenue is generated from tuition and fees (31% state aid; 52% property tax; 1% other)
 - Salary and benefits make up 81% of the budget
 - Several board members questioned only raising tuition by \$2 and fees by \$1 so additional proposals will be shared in December

Grievance Coordinators Report: Teresa reporting. We have a couple of issues we are working on. Not able to discuss at this point. Wanting to stress the emphasis that people need to document conversation and communication as much as possible when dealing with students and administration.

President's Report: Teresa reporting: Attended the last BOG meeting. Teresa noted there was discussion between board members about making sure the students were paying an adequate amount for their education. These comments were made on the heels of the discussion of new tuition rates for upcoming year. Also was discussion about the implementation of new sports programs on all campuses. Some questions about how these sports programs will roll out both physically and financially on SCC Campuses.

Campus Reports:

- Beatrice: Tyler Reporting: Plan on having a meeting with members in December at Beatrice. Will depend on how much information is available from the negotiations team.
- Lincoln: Teresa Reporting: Some Lincoln members asked if it would be possible to have some sort of FA social event during this holiday season.
- Milford: Bob Reporting: Not a lot of new things here. We did have Teresa Webster assume the position of Assistant Campus Director for Milford Campus.

Committee Reports: Having discussion about the components needed for zoom capabilities for all meetings. Bob and Kirby will try a simple method of a monitor, mic, and speaker set and just run off secretary's laptop. If this is not sufficient then we will look to upgrade.

Legal Counsel Report: Ryan Reporting: Ryan requested to enter exec. Session

Tammie made motion to enter executive session Jane seconded. Motion carried. Entered into Exec session at 6:52PM

Kirby made motion to leave executive exec session Bob seconded. Motion carried. Left exec session 7:38.

Unfinished Business: None.

New Business: Discussed on campus presence during in-service days. Can a person work from home if they have fulfilled all their office hours? It is a professional judgement a person needs to make based off needs of their classes, and needs of program is where discussion led.

There has been discussion about how SCC can create some sort of evaluation process for faculty to be able to evaluate their administrators. We have had some opening talks with SCC admin and so far, they are not too receptive to the idea. Time will tell. The FA would like to work with SCC admin on this project so the evaluation is beneficial to all.

Lane made a motion to form a committee within the exec team committee to create the guidelines for how this evaluation piece may be comprised. Comments were made by Vicki and Tyler that they would offer assistance to Lane when needed. Motion passed with 8 for and 2 against (Teresa and Jane).

Topic of report to BOG meeting: Both Beatrice and Lincoln reported items of activity to the meeting. It was decided to purchase poinsettias for all BOG members. Linda made comment that it is always well received gift. Jane will handle the logistics for this.

BOG: Next BOG Meeting will be Tuesday, December 13th. Meeting will take place at CEC.

Time and Place of Next Meeting: Next FA Exec. Tuesday, January 10th at 6:00PM. Meeting place is TBD in Lincoln or Zoom.

Good of the Order: None

Adjournment: 7:59 PM, 12/6/2022